



# KIT BPP Spring Training 2024-2025 School Year

Thanks for being part of the EPS KIT Team!





# Today's goals



McKinney-Vento and  
Foster Education Support

Amy Perusse  
EPS KIT Coordinator  
McKinney-Vento Liaison

Abby Mayers  
Foster Liaison/Family and Community  
Engagement Coordinator

Lyn Lauzon & Conchita Chinchilla  
Family Resource Center Coordinators

Diane Indivero  
KIT Admin Assistant

## Overview of Who, Why, and How we support

- Review of the year for KIT -Share data
- Removing, Continuing, Transitions and Checking in
- Review scenarios

## Updates & Announcements

- Family Resource Centers- Impacts and updates
- How/when to make referrals

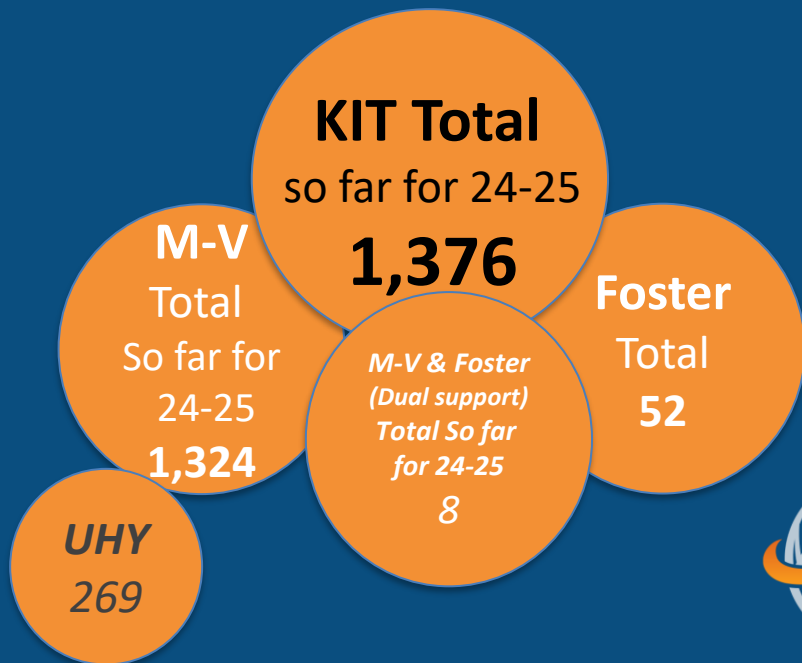
## Where to find more information

- KIT Staff toolkit
- Other great resources, training, and PD opportunities

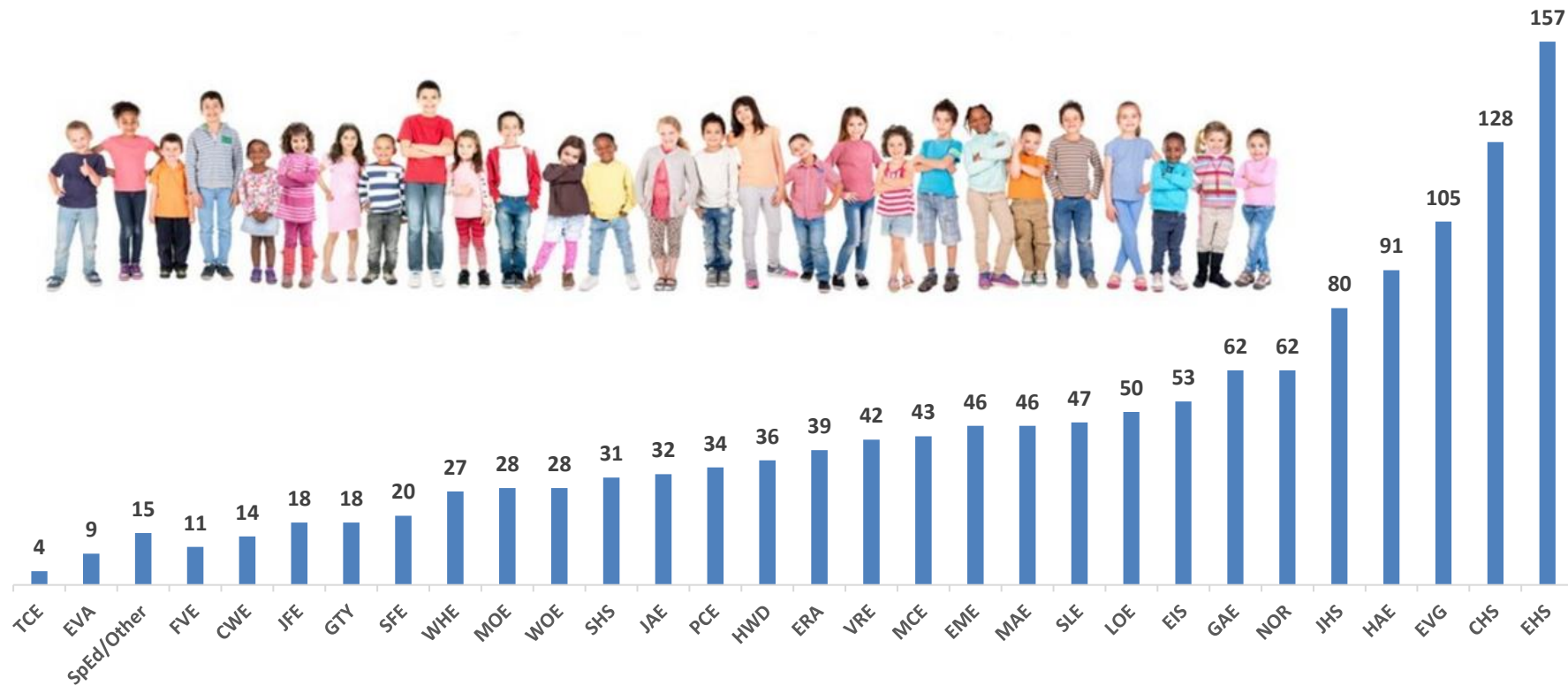


# KIT Overview

- Eligibility
- Why this support is important
- How we can support



# KIT by Building 24-25 school year as of 3.28.25 (n=1376)



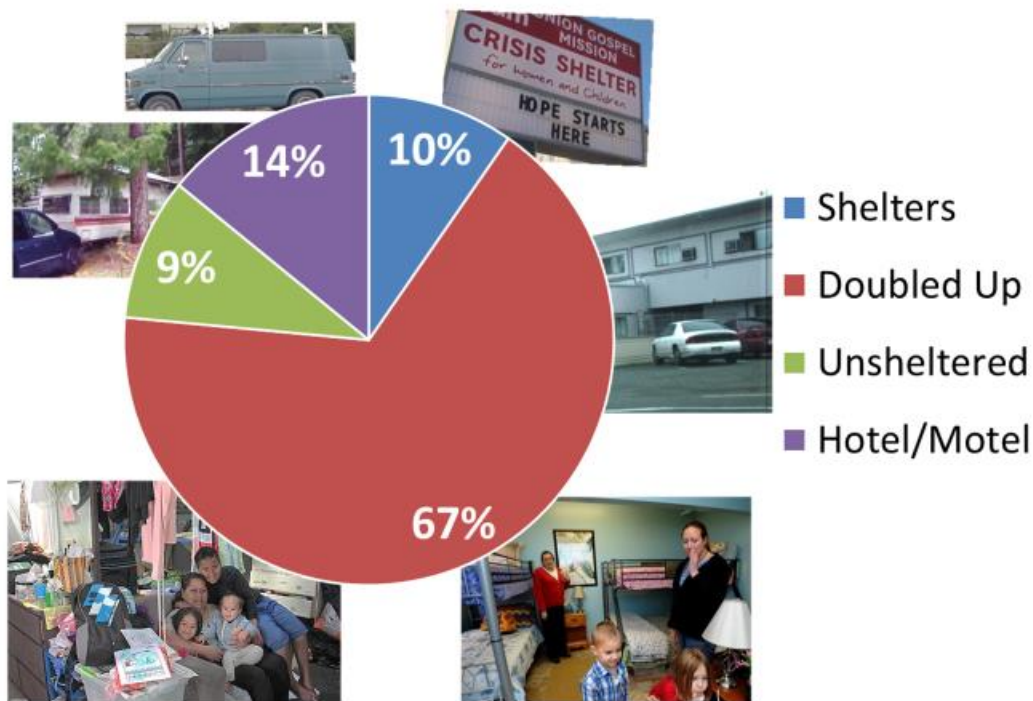




## A more inclusive definition of “homeless”

Children & Youth who lack a **fixed, regular, and adequate** nighttime residence

- Students move between these situations during the school year
- Lack of shelter in most communities; fear of shelter
- Lack of motels/hotels in most communities; inability to pay
- Children and youth “staying with others temporarily” are extremely vulnerable to predation/harm but more difficult to identify



**Eligible situations are coded at the time of identification, most are moving around so could be different from night to night.**

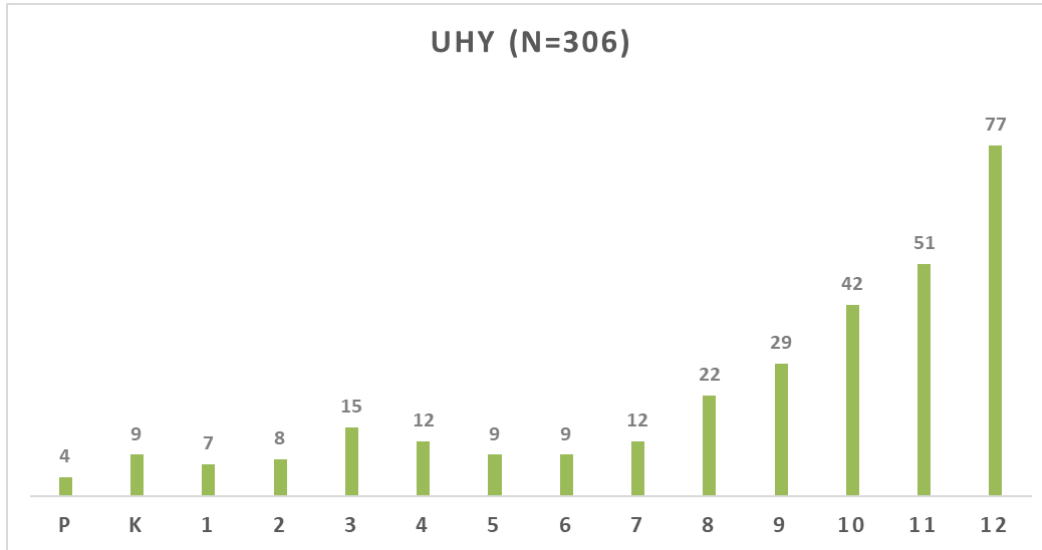
# Unaccompanied Homeless Youth (UHY)



*“A child or youth without a fixed, regular, and adequate nighttime residence  
and not in the physical custody of a parent or guardian.”*

## Can be any age...

Many due to unexpected parental death, incarceration, or conflicts in the home.



Youth may runaway due to abuse or neglect.

Parents force youth out of the home due to conflicts many times related to sexual orientation, gender identity, and pregnancy.

# Kids in Transition Facts and Figures Statewide



2022-2023

## Pre K - 12 Students

**11,264**

Identified As  
Experiencing  
Homelessness

**1.5%**

Identified As  
Experiencing  
Homelessness

## Children 3 and Under

**5,018**

Estimated To Be  
Experiencing  
Homelessness

**5.12%**

Were Enrolled  
In Early  
Head Start

## Annual Homeless Ed Funding

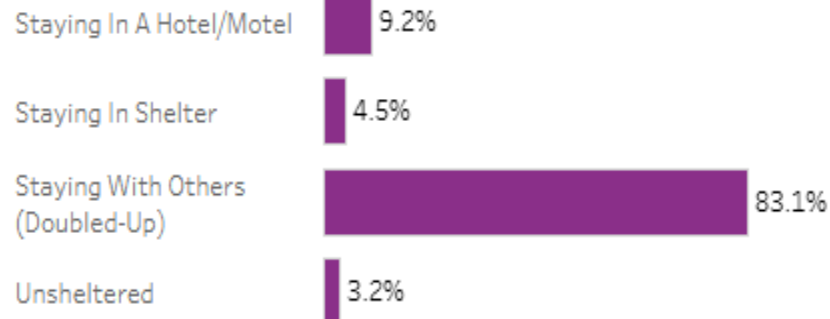
**\$2.13M**

Homeless Education  
Funding

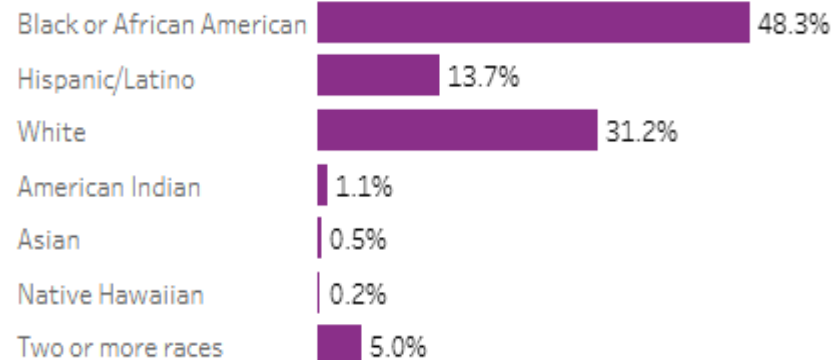
**18.8%**

Of School Districts  
Funded

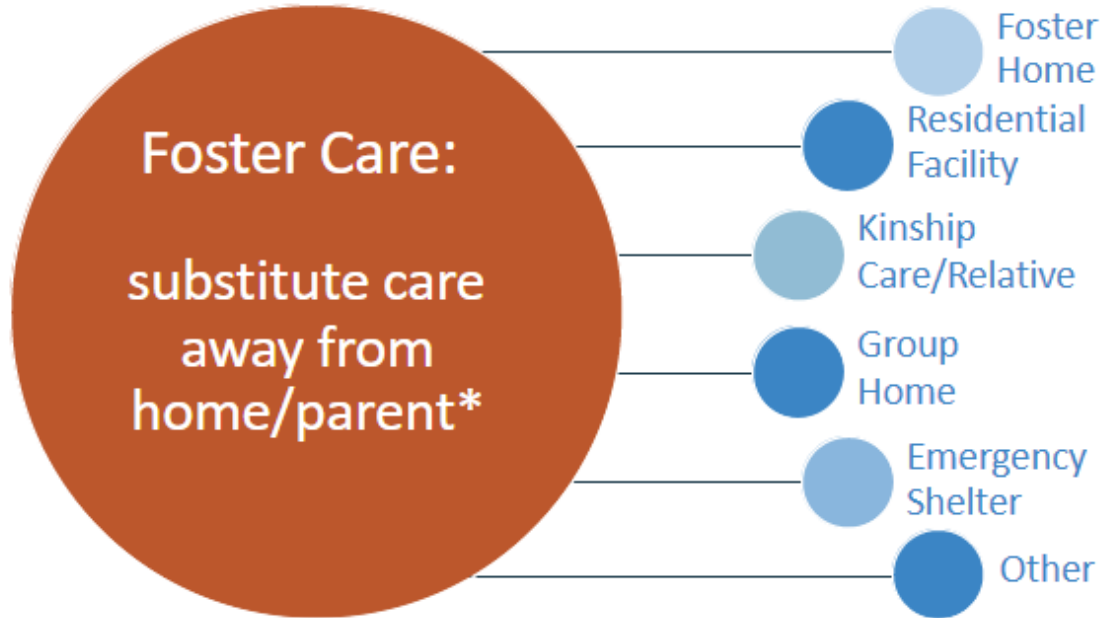
### Where Student Was Staying When Identified as Homeless Pre K - 12, SY22-23



### Race and Ethnicity Of Students







*\*Child Welfare Agency has PLACEMENT, CARE, & AUTHORITY  
May also include: Tribal Foster Care & Federal Foster Care*



RCW 28A.320.148 - Foster care liaison and building points of contact.

Each school district must designate a foster care liaison to:

- Facilitate district compliance with state and federal laws related to students in out-of-home care.
- Collaborate with the Department of Children, Youth, and Family (DCYF) to address educational barriers.
- In consultation with building principals, designate a foster care building point of contact in every school.





# Considerations that **help** determine eligibility



## **We evaluate each situation individually...**

- Was there a preceding event that led to the current situation?
- Who is included on the lease?
- Who is contributing to household costs?
- Does everyone have adequate space to sleep?
- Where would the family or youth be staying if they were not at current location?
- Is the living arrangement for everyone's mutual benefit?
- Are any members of the household looking for their own place to live?
- Was one family already living in the space and another family moved in?

## **For foster care:**

- Is there a DCYF caseworker involved? Or is CPS involved?
- Do the Caregivers have a placement letter? A school notification form?


**Student Housing Questionnaire**

Student ID# \_\_\_\_\_

The answers to the following questions can help determine the services this student may be eligible to receive under the McKinney-Vento Act 42 U.S.C. 11435. The McKinney-Vento Act provides services and supports for children and youth experiencing homelessness. (Please see reverse side for more information.)

If you own/rent your own home, you do not need to complete this form unless there are inadequate facilities (no water, heat, electricity, etc.)

If you do not own/rent your own home, please check all that apply below. (Submit to District Homeless Liaison. Contact information can be found at the bottom of the page.)

- |  |   |
|--|---|
| <input type="checkbox"/> In a motel/hotel/Air B&B  | <input type="checkbox"/> A car, park, campsite, or similar location |
| <input type="checkbox"/> In a shelter  | <input type="checkbox"/> Moving from place to place/couch surfing   |
| <input type="checkbox"/> In someone else's house or apartment with another family  |   |
| <input type="checkbox"/> Transitional Housing (a program going from homeless to independent living usually within 24 months) |   |
| <input type="checkbox"/> In a residence with inadequate facilities (no water, heat, electricity, etc.)                       |   |
| <input type="checkbox"/> Other _____   |   |

Name of Student: \_\_\_\_\_

First Last

Name of School: \_\_\_\_\_ Grade: \_\_\_\_\_ Birthdate (Month/Day/Year): \_\_\_\_\_ Age: \_\_\_\_\_

☐ Student is unaccompanied (not living with a parent or legal guardian) ☐ Student lives with a parent/legal guardian

Please list siblings or other children in the home:

|       |      |                  |             |        |
|-------|------|------------------|-------------|--------|
| Name: | Age: | School (if any): | Student ID: | Grade: |
| Name: | Age: | School (if any): | Student ID: | Grade: |
| Name: | Age: | School (if any): | Student ID: | Grade: |
| Name: | Age: | School (if any): | Student ID: | Grade: |

Address of current residence: \_\_\_\_\_

Phone/contact number: \_\_\_\_\_ Name of Contact: \_\_\_\_\_

 Print name of parent(s)/legal guardian(s): \_\_\_\_\_  
 (Or unaccompanied youth)

 \*Signature of parent/legal guardian: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Or unaccompanied youth)

\*I declare under penalty of perjury under the laws of the State of Washington that the information provided here is true and correct. (If school staff received this information via phone/email, etc, they may note that and sign in lieu.)

Person sending this form to KIT Office:

Staff Name: \_\_\_\_\_ Building/ Dept: \_\_\_\_\_ Date: \_\_\_\_\_

 Please email completed form to: [KIToffice@everettsd.org](mailto:KIToffice@everettsd.org)

KIT (Kids in Transition) Office 425-389-4032

Updated 2/2024

# Filling out a housing form

- All Staff
- Can take info over phone and sign it yourself
- BPP should prescreen, gather info and send to [kitoffice@everettsd.org](mailto:kitoffice@everettsd.org)

## Student ID is very important!

## Name

## UHY? Other students or siblings in the home?

## Identified supports include in the email body.






### Homelessness causes:

- Chronic health problems
- Trauma
- Mobility



### Leading to:

- High rates of chronic absenteeism
- Double the rates of punitive discipline
- Lower graduation rates



And the **lack of a high school degree** is the  
Greatest single risk factor for young adult homelessness.

**Goal:** Ensure identification, enrollment, and success in school.



# High mobility experienced by KIT students creates educational barriers

Match the circumstances of homelessness with the educational barriers that homelessness creates. You may identify up to three circumstances for each barrier.

| Circumstance  | Educational Barrier                               |
|---|---|
| a. Leaving friends behind   | 1 Educational disruption                          |
| b. Experiencing the trauma of homelessness                              | 2 Poor school performance                         |
| c. Changing schools   | 3 High rates of absenteeism or dropping out       |
| d. Lacking clothing   | 4 Undiagnosed learning or special education needs |
| e. Hunger   | 5 Lost credits                                    |
| f. Moving frequently to temporary locations                             | 6 Feeling embarrassment or shame                  |
| g. Parental stress  | 7 Behavior problems                               |
| h. Children's fear of not knowing where they will be staying each night | 8 Inability to trust or make friends              |
| i. Stigma of homelessness   | 9 Inability to concentrate                        |
| j. No place to do homework or study                                     |   |
| k. Insufficient medical care  |   |

# McKinney-Vento & Foster Education Support



**School Stability**  
Right to remain in the school of origin or to enroll in the resident area school.



**Transportation**  
If temporary location is outside of the regular school service area and as long as it is feasible.

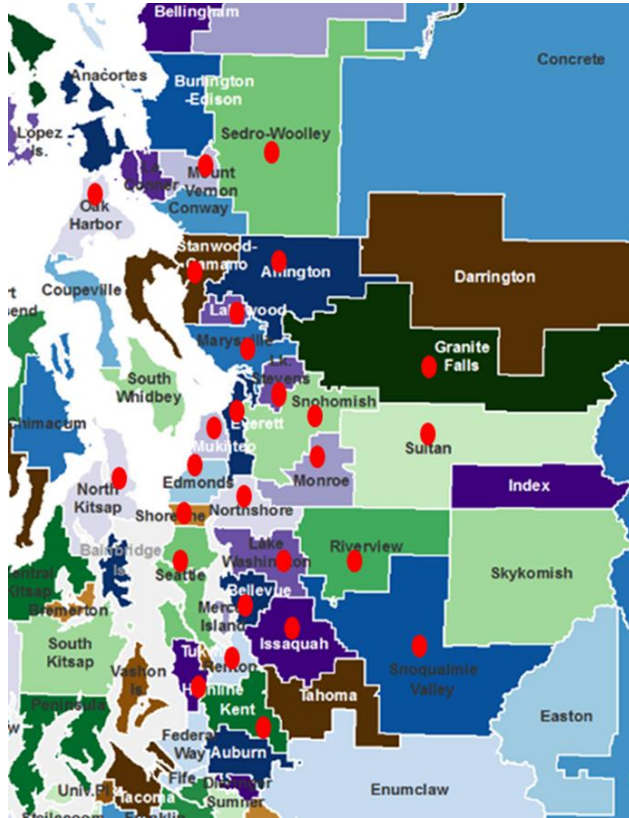


**School Support**  
School supplies, fees, and fines. Referrals to other resources  
  
New! Library fines process



**School districts do not provide housing!**  
Might be able to refer families to community resources.

# Transportation



Shared between the district where the child is temporarily staying and where they are enrolled.

In one school year EPS typically transports over 1500 KIT students (includes those enrolled in our district and those living in our district but attending in others). We share routes with 29 different districts and 150 different schools!



HopSkipDrive



- **Takes time to route...** minimum 3 days, many times up to a week.
- **Out of district,** usually other district bring to school and Everett brings back after. Can see most Everett routes in Eschool plus.
- **Special accommodations or siblings-** include if known.
- **Notify KIT office with requests,** not transportation
- **Transportation departments contact families directly with route info,** KIT office does not get the route information.
- *Consult with KIT office for extenuating circumstances and possible options.*





# How long does KIT support last?



- Through the end of school year stable housing is obtained, includes summer school if needed.
- Can enroll in resident area school at any time. Encourage transfer at a “natural transition time” (such as a break).
- May advise new school if they are now stable but would like to finish the school year with support.



# How can you help KIT students and families?



- Know who your KIT students are & check in regularly to build relationships and trust.
- Help communicate with schools, check eschools contacts, assess needs.
- Explain transportation processes and eligibility.
- Review district & school boundary maps.
- Guide enrollment processes and best interest conversations.
- Discuss school transfer options.
- Consider Early Learning options if you find there are younger siblings.

# How can you help KIT students and families?



- Consider childcare or other activities near school or address.
- Explain attendance and truancy laws.
- Emphasize importance of routines.
- Create a transition plan as KIT support comes to an end.
- Team up with staff in your building to assist with supporting the student.
- Consider who should attend IEP & attendance meetings for KIT students.



## When a family/student moves:

- BPP is the main contact for the family/student as a best practice.
- Submit a new housing form to KIT office.
- Notify KIT office if stable and if transportation is needed
- Note any pertinent information
- KIT Office informs your office staff of the new address and eschool updates

# Processes and best practices

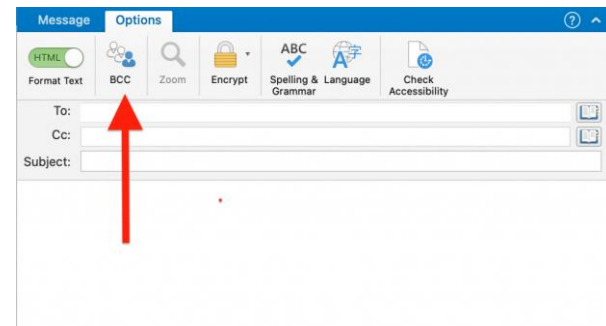


## Staying in contact with KIT families

link in the email   site newsletters   monthly newsletter   individual emails   smore newsletter  
Newsletter emails   Monthly   flyers   **Newsletters**   Parent Square  
home in backpacks   email   regular email   Family Support   mass email   ParentSquare   staff email   Family nights  
emails that are not



Google Forms







## Is it in the best interest of the student....

- If the parent wants the child to stay at a particular school because they work nearby?
- If the student has been going to the same school for 3 years and has friends and identified staff support?
- If the bus trip will be over an hour?
- If the student cannot attend after school activities, but the parent likes the current school better?
- If this will be the child's 4th school move in 1 year?

# Is this a KIT situation?



- 1) Family has a house fire but can remain in their home....
- 2) Student is a foreign exchange student living with non-relatives...
- 3) Students are living with grandparents...
- 4) Mother has left a DV situation and is staying in different apartment than the father...
- 5) Student goes between mom and dad's homes. Dad is doubled-up with his parents in a 4-bedroom home, Mom is staying in the family home...
- 6) Family is staying in an Air B&B while their home is being remodeled...
- 7) Mom and two children reside in an ADU ("tiny home") on her parent's property...
- 8) Student is new to the country, living with a brother...



# Review of Spring Check ins



## **Any changes to contacts or housing?**

Report to the KIT office using a student housing questionnaire

## **Plans for Summer school?**

Notify the KIT office if they will need transportation

## **Best interest plan for school for the fall?**

Review the school decision making guide with staff, parents, caregivers, student

**If Foster**, check in with Abby to make sure there is a good plan for fall if unsure

Be watching for the preliminary end of year KIT lists to come out for your review...



# BREATHE!

# Family Resource Centers



Most situations involving families are supported on campus at the student's school. Sometimes there is a greater level of coordination needed, and the Building Point Person might collaborate with, or refer a family to one of the Family Resource Centers (FRCs).

FRCs maintain stock of some household & hygiene items, clothing, school supplies, food and other donated items, which are provided to families that visit the center or issued to school support staff as needed to support eligible students and families.

Referrals are screened and then followed up on. Some may only require a phone call, some may come in person. BPP may still take lead.

FRC coordinators assess needs and will connect, when possible, to supports and services within EPS and local community organizations and partnerships.



# Family Resource Centers- by referral only



[FRC@everettsd.org](mailto:FRC@everettsd.org) / [Llauzon@everettsd.org](mailto:Llauzon@everettsd.org) (North) & [cchinchilla@everettsd.org](mailto:cchinchilla@everettsd.org) (South)

The screenshot shows the Everett Public Schools website. The top navigation bar includes 'District Home', 'Our Schools', and a search icon. Below this is a row of icons for various services: BUS ROUTES, ENROLLMENT, GRADES AND MORE, MENUS, PAYMENTS, REPORT/ASSISTANCE, TECHNOLOGY, and DISTRICT CALENDAR. The main content area is titled 'HOMELESS - KIT PROGRAM' and includes a sidebar with links to Overview, Student Housing Form, Community Resources, Teen Links, Shelters & Housing Assistance, Dispute Resolution, KIT Staff Toolkit (highlighted with a red checkmark), and Family Resource Centers (FRCs). The main content area features a 'Welcome to the KIT Staff Toolkit' message, a 'Student Housing Questionnaire' section, and a 'NEW FAMILY RESOURCE CENTER REFERRAL LINKS!' section. A large blue arrow points to the 'KIT Staff Toolkit' link in the sidebar.

**HOMELESS - KIT PROGRAM**

Overview

Student Housing Form

Community Resources

Teen Links

Shelters & Housing Assistance

Dispute Resolution

**KIT Staff Toolkit** ✓

Family Resource Centers (FRCs)

Welcome to the KIT Staff Toolkit

Check here to find the latest information for coordinating support for students who are eligible for support through the Everett Public Schools KIT (Kids in Transition) Program. Please be sure to review the Role of the KIT BPP and get to know your building's KIT representative as they are a wealth of information!

**Student Housing Questionnaire:** Completed at registration, distributed to all families annually for updates, or completed at any time a situation needs to be screened as potentially eligible. Please complete the form and then scan it and email to [KIToffice@everettsd.org](mailto:KIToffice@everettsd.org).

Please print and scan as an attachment: [Arabic](#) [English](#) [Spanish](#) [Russian](#) [Ukrainian](#) [Vietnamese](#)

- See [Office Staff Quick Guide](#) and [KIT FLOWCHARTS](#) for quick information when enrolling new students, identifying possible eligible situations and as a guide for frequently asked questions, like:
  - How can I create a welcoming environment for highly-mobile students and families?
  - Can I enroll a student without proof of address?
  - Can I enroll a student without immunizations being up to date?
  - Are absences for KIT students always excused?
  - What about transportation?
- [Summer School FAQs](#)

**NEW FAMILY RESOURCE CENTER REFERRAL LINKS!**

[District Schools by Region](#)

- ✓ [FRC Referral-North Region](#) - use this link if you are a school in **Region 1** (except for Silver Lake Elementary School)
- ✓ [FRC Referral-South Region](#) - use this link if you are a school in **Region 2** (plus Silver Lake Elementary School)
- \*BPPs can use the FRC Referral for requesting basic needs items from the FRC or to schedule an appointment for a student or family in need of more coordination of services and support than can be covered at the building level.

**Monday Morning Messages**

[November 18, 2024](#)

[November 12, 2024](#)

[November 4, 2024](#)

[October 28, 2024](#)

[October 21, 2024](#)

[October 14, 2024](#)

[October 7, 2024](#)

[September 30, 2024](#)

[September 23, 2024](#)

[September 16, 2024](#)

**SHOES**

Order shoes for your MKV/Foster youth [here](#)

**Professional Development Training Tools**

[Slides from Fall BPP Training 2024](#)

Go to the [KIT staff toolkit](#) (log in as staff to access this)

**FRC Referral-North Region** - use this link if you are a school in **Region 1** (except for Silver Lake Elementary School)

**FRC Referral-South Region** - use this link if you are a school in **Region 2** (plus Silver Lake Elementary School)

Main purpose: To support students/families who are already identified as KIT and in need of more coordination of services and support than can be covered at the building level including the risk of losing their housing (multiple layers of needs and schools involved) after exhausting all other resources.

The FRCs can also provide some assistance to families at risk of homelessness through limited donations and on a case-by-case basis. **The FRCs do not offer case management services.**

# Refer to the Family Resource Center?



| YES  | NO   |
|--|--|
| KIT BPP has exhausted ALL resources and needs support with coordination due to the complexity of circumstances (Multiple needs and schools may involved)   | Family/Student needs ongoing food supplies (refer to local food banks, EBT, budgeting classes, DCYF and others)  |
| Family has lost housing and BPP has already guided them to call 2-1-1 and helped them brainstorm all options, the FRC might help with additional resources.  | Family has a lease, and it is over in 3 months, and they need help finding an apartment. FRC does not provide real estate services.                                      |
| Family had a fire and lost their belongings<br>Has emergency needs as consequence of the fire.<br>FRC could provide additional connections to community services.<br>Family will need to connect immediately with 2-1-1. | Family had a fire and lost belongings, but all needs are already being met by another agency.  |
| BPP has met with a family with an interpreter and exhausted all resources and family still needs help.   | Family does not speak English, and you are not sure if they need any help with resources. (You can call the KIT office if you are concerned about the housing situation) |
| BPPs can request the FRCs clothing items based on case-by case and level of emergency.   | Student needs clothing or shoes and BPP has not exhausted other resources (i.e. OSB, Clothes for Kids, shoes through Abby or PTSA Shoe Fund).                            |
| A Granted Wish is needed and is beneficial to keep student at school or a program for wellbeing.   | A Granted Wish is needed to buy things for a family need that could be met with community or school resources  |
| Rental assistance for a limited amount with a realistic plan to get back on track. Final approval depends on the partnering agency and requires additional documents. (Refer to GW parameters.)                          | Family is multiple months behind in rent and has no realistic plan   |

# Granted Wishes (Refer to FRCs)



This resource sometimes helps with basic needs for students and families when there are no other options *and depends on availability of funds. Never promise! Just say, "I will make an inquiry."*

## Examples of granted wishes that might be considered but are not guaranteed:

- Limited amounts of rental assistance to prevent homelessness-often pooled with other sources, family must have a plan for future, and this requires more documents (lease agreement, landlord information)
- Move-in costs to get out of homelessness-often pooled with other sources, family must have a plan for future, and this requires more documents (lease agreement, landlord information)
- Other items: such as utility assistance, undergarments, haircuts, prom tickets, cookware, sleeping bags, or air mattresses.

A granted wish can be requested in the FRC referral form (KIT Staff Tool kit) and requester must provide details.

Please note that this is not an immediate-response resource; processing is required. A granted wish could be approved, partially approved or denied.

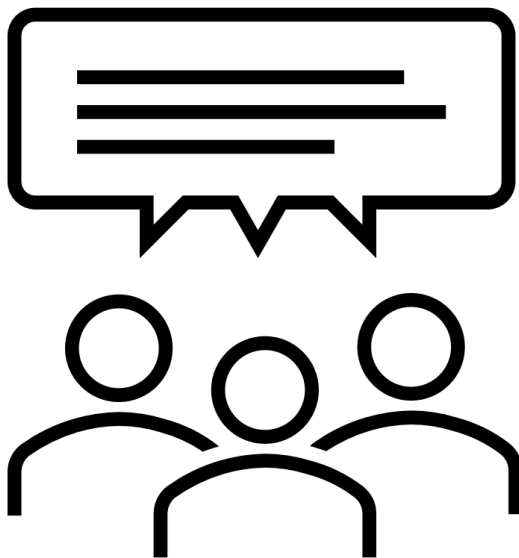
# What's Great at your building?



"Personal connections! I feel we have been able to really get to know each of our KIT students this year. We have also expanded our tangible resources, and the students know they have a designated, safe space where they can go to ask questions or ask for help."

"Support from our Social Worker is extremely helpful."

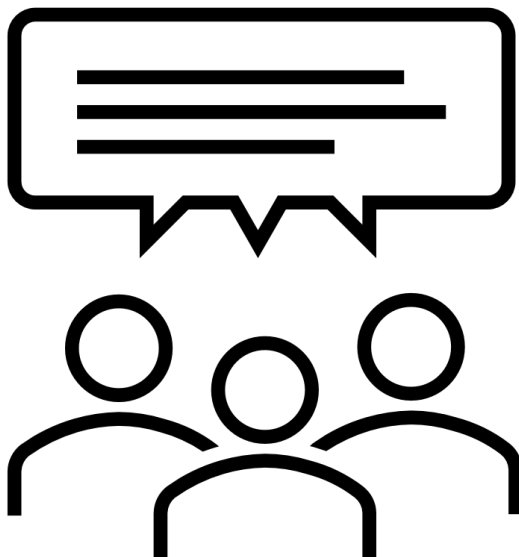
"ease of access to resources"



Many of you felt good about your role and supports at your building.

The top 5 areas where training/information was needed:

1. Displaying KIT posters/brochures around your building
2. Getting on a staff meeting agenda
3. Running/Distributing KIT reports monthly
4. Check in and communicate regularly with KIT support staff to review KIT list
5. FRC referral: how to, when: discussed today!



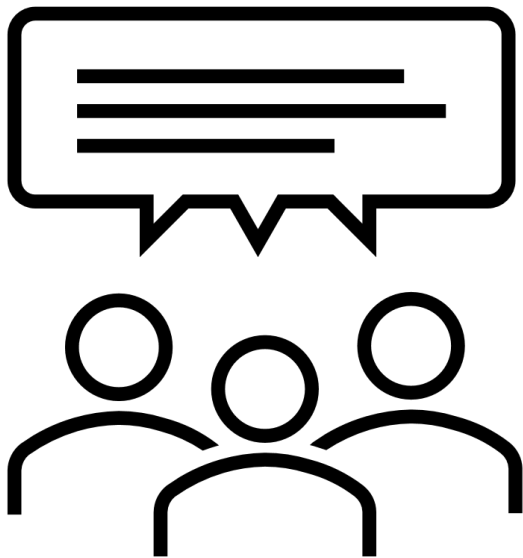
## 1. Displaying KIT posters/brochures around your building

School districts shall ensure that public notice of the educational rights of homeless children and youth is disseminated where such children and youth receive services under this Act

Best practices:  
Post where both children and parents can easily locate and read!

Contact for the BPP should be on the flyer/poster

[Check here](#) for all the posters (in many languages)



## 2. Getting on a staff meeting agenda

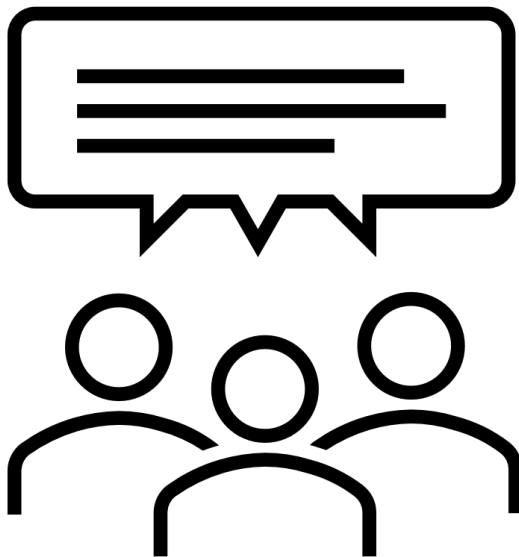
So many resources! You can use copies of previous Fall/Spring training, go to OSPI McKinney-Vento for resources, videos and training and/or review the KIT staff tool kit together!

KIT Office is hoping to have EPS custom videos for you soon!!!





## 3. Running KIT reports monthly



Add it to your outlook calendars as a recurring task!  
The KIT teams are constantly getting housing forms from various sources, so you need to know your students!

See KIT toolkit

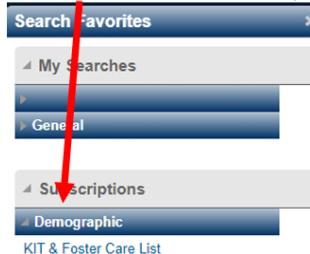
- 2) Click on the magnifying glass icon in the "Quick Search" bar at the top left of your screen:



- 3) Click the Star Icon in the "Search Criteria" header bar:



- 4) Select "KIT & Foster Care List" from the pop up menu:





## 4. Check in and communicate regularly with KIT support staff

We are always happy to support you, whether it's through email, zoom, phone, or in-person connections!

### ABBY

- Cedar Wood
- Emerson
- Garfield
- Hawthorne
- Jackson Elementary
- Jefferson
- Lowell
- Madison
- Silver Firs
- Silver Lake
- View Ridge
- Whittier

All foster youth!

### AMY

- Forest View
- Mill Creek
- Monroe
- Penny Creek
- Port Gardner
- Tambark Creek
- Woodside
- Eisenhower
- Evergreen
- Gateway
- Heatherwood
- North
- Cascade
- Everett High
- Jackson High
- Sequoia

# District KIT Team



**KIT Office** [KIToffice@everettsd.org](mailto:KIToffice@everettsd.org)

Amy Perusse, KIT Program Coordinator x4235

Abby Mayers, KIT/Foster

Family and Community Engagement Coordinator x4138

Diane Indivero, KIT Office Assistant x4086

**Family Resource Center- by referral only** [FRC@everettsd.org](mailto:FRC@everettsd.org)

Lyn Lauzon, North Region Family Resource Coordinator [Llauzon@everettsd.org](mailto:Llauzon@everettsd.org)

Conchita Chinchilla, South Region Family Resource Coordinator

[Cchinchilla@everettsd.org](mailto:Cchinchilla@everettsd.org)

Chris Fulford- Director Categorical Programs x4030

# More information



Request individualized assistance from the KIT team

Check out the KIT Staff toolkit [www.everettsd.org/KIT](http://www.everettsd.org/KIT)  
login as staff and unlock the goodies in the staff toolkit!

OSPI Has a ton of resources and trainings:

[McKinney-Vento](#)  
[Foster Care](#)

[Schoolhouse Connection](#) is a national non-profit organization working to overcome homelessness through education. We provide strategic advocacy and practical assistance in partnership with early childhood programs, schools, institutions of higher education, service providers, families, and youth.



# THANK YOU!

For being part of our KIT Team

*Complete the evaluation in frontline  
to receive credit for this training*

